

**CIVIL SERVICE COMMISSION – COUNTY OF KERN
1115 Truxtun Avenue
Bakersfield, California 93301**

Regular Meeting
Monday, July 8, 2024
5:30 p.m.

THIS MEETING WILL BE HELD IN THE BOARD OF SUPERVISORS CHAMBERS

**AMERICANS WITH DISABILITIES ACT
(Government Code Section 54953.2)**

The Board of Supervisors Chambers is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Civil Service Commission may request assistance at the Human Resources Division – County of Kern or by calling (661) 868-3910. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance, whenever possible.

All Civil Service Commission agenda item supporting documentation is available for public review at the County of Kern Human Resources Division, 1115 Truxtun Avenue First Floor, Bakersfield, CA, 93301 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the 72-hour posting period and prior to the meeting will also be available for review. This disclosure does not pertain to closed session items and/or those that are not otherwise public.

PUBLIC SESSION

1. Public Presentations

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on this agenda or wishing to place the item on the next agenda and over which the Commission has jurisdiction. Please note that no response is required from the Commission or staff and no action can be taken on non-agenda items; however, the Commission may instruct staff to place the item on the agenda for a future meeting. Speakers are limited to three minutes. Please state and spell your name for the record before making your presentation.

***CONSENT AGENDA:** All items listed with asterisk (*) are considered routine and non-controversial by Commission staff. Consent items will be considered first and may be approved by one motion if no member of the Commission or public comments were submitted for discussion. If discussion is desired, the item will be removed from the consent agenda and will be considered in listed sequence.

***2. Approval of Minutes:** Regular Meeting on *Monday, June 10, 2024* **APPROVE**

***3. Examination Schedule:** The following examinations have been scheduled in accordance with Civil Service Rules and established procedures; **APPROVE**

9390	Behavioral Health & Recovery System Administrator
9391	First Responder Paramedic
9392	First Responder Medical Unit Operator
9393	Principal Building Inspector - DP - PW
9394	Senior Office Services Specialist
9395	Social Service Supervisor I-DP-DHS
9396	Senior Groundskeeper
9397	Tree Trimmer/Senior Tree Trimmer
9399	Child Support Specialist
9400	Child Support Specialist I - Bilingual
9401	Veterans Service Representative I/II
9402	Departmental Aide - Part-Time - Shift - Buttonwillow
9403	Construction Project Inspector I/II/III
9404	Office Services Specialist
9405	Aircraft Mechanic
9406	Program Technician - Bilingual
9407	Communicable Disease Investigator - Bilingual
9408	Human Services Technician I/II
9409	Investigative Aide
9410	Office Services Technician - Shift - Lamont
9411	Office Services Technician - Mojave
9412	Office Services Assistant - Bilingual
9413	Human Services Technician I/II-Bilingual
9414	Human Services Program Director-DP-DHS
9415	Assistant Program Director-DP-DHS
9416	Fiscal Support Specialist
9417	Building Services Worker
9418	Sheriff's Detentions Lieutenant - DP
9419	Maintenance Plumber

4. Revised Specification(s): The following job specification(s) have been revised and approved by the Chief Human Resources Officer and are submitted for the Commission's review in accordance with Civil Service Rule 204.21. **APPROVE**

- a. Fire Captain – Item No. 4590
- b. Fire Engineer – Item No. 4595

5. Civil Service Officer: Committee update on revisions to the Civil Service Officer job specification and salary.

6. Commission Officer Items/Report: Civil Service Officer to present to the Commission and to the public, information, announcements, and items pertaining to the Officer's activities.

- 7. Human Resources Division Items/Report:** Chief Human Resources Officer to present to the Commission and to the public, information, announcements, and items pertaining to the Human Resources Division that are pertinent to Commission business.
- 8. Commission Member Presentations or Announcements:** On their own initiative, Commission members may make a brief announcement or a brief report on their own activities (Government Code § 54954.2 (a)).

Adjourn to Closed Session: The Commission will adjourn to closed session to consider the appointment, employment, evaluation of performance, discipline, or dismissal of public employees or to hear complaints or charges brought against employees by another person or employee. If an employee chooses to have his or her matter heard in public session, it will be heard at this time, prior to adjournment to closed session.

- 9. Sheriff Employee – Rescheduling New Hearing Dates**
Deputy Sheriff (Sheriff's Office) – Case No. 2023-0105
- 10. Sheriff Employee- Update provided by Deputy County Council**
Sergeant (Sheriff's Office) – Case No. 2022-0032